**Rural Child Care Innovation Program Timeline**

**Round 2 – FY22**

The Rural Child Care Innovation Program (RCCIP) is a facilitated community engagement process designed to develop right-sized solutions to address the challenges of early care and education in the communities selected to participate. Over a two-year period, selected communities will partner with First Children’s Finance to increase the supply of high-quality affordable child care in their local community.

Historically all RCCIP activities have been held in-person. With the pandemic we have developed systems to adapt the RCCIP process so it can be done in-person, virtually or a combination of both. Decisions will be made on a case-by-case basis by the core team lead and First Children’s Finance staff depending upon regulations and the current situation with the pandemic. We will do our best to hold the core team orientation retreat, child care provider appreciation event, town hall, and implementation planning retreat in person. Some of the other meetings may be held virtually as needed.

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|  | **Nov 2021 - Jan 2022** | **Timing** | **Details** |
| **Application Phase** | Application Opens | November 2, 2021 | Send the application, post on website |
| Webinar | November 16, 2021  1:30-2:00 pm | Learn about RCCIP, expectations, and ask questions |
| Application Deadline | January 7, 2022 | Due by 5:00PM |
| Follow up questions for applicants | January 17, 2022 | FCF will connect by phone or email |
| Final Awards made | January 24, 2022 | FCF will notify via email |

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|  | **Feb 2022 -May 2022** | **Timing** | **Details** |
| **Planning Phase** | Core Team Lead Orientation | February 2, 2022 1:30-2:00 pm | Webinar with Core team leaders to set expectations |
| Core Team Orientation Retreat (6hrs) | February 2022 | Face-to-face meeting to discuss RCCIP details and expectations |
| Core Team Planning Meeting (2hrs) | February/March 2022 (2 weeks after orientation) | Face-to-face meeting to map out community engagement activities and fully develop the timeline |
| Data Gathering &  Community Engagement Activities | March 2022 | Core Team engages community in gathering data and makes community aware of their work |
| Child Care Appreciation Dinner | March 2022 | Dinner is organized to recognize and appreciate providers in the community |
| Synthesize Data | April 2022 | FCF synthesizes data into useful info for town hall meeting |
| Planning Meeting for Town Hall (1hr) | April 2022 | Core Team planning for the town hall meeting |
| Child Care Provider Recruitment | On-going | Recruit providers to participate business trainings and one-on-one consultation conducted by FCF |
| Business Cohort | Multiple sessions through out the year- virtual | Encourage providers to attend one of the series of business trainings and one-on-one consultation conducted by FCF |
| Town Hall Event | April/May 2022 | Community wide event to identify and develop projects |

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|  | **Apr 2021 - Sep 2023** | **Timing** | **Details** |
| **Implementation**  **Phase** | Organization of Town Hall ideas | April/May 2022 | FCF staff organizes Town Hall ideas into a workable format |
| Implementation Planning Retreat (4hrs) | May 2022 | Face-to-face meeting to prioritize goals; develop SMART goals and map out implementation activities, Plan for the Community Launch |
| Core Team Lead meeting | June 2022 | Webinar with core team leads from this year’s RCCIP communities to network and share town hall outcomes |
| Community Solution Action Plan (CSAP) Dev | June 2022 | FCF creates report detailing community data, types of solutions, and community identified projects |
| Planning mtg for Community Launch and Action Step updates | June/July 2022 | Face-to-face meeting to share the CSAP, plan the community launch of the CSAP, and share action step updates |
| Community Launch of CSAP | Aug/Sep 2022 | Press release and community luncheon to share the CSAP |
| Regular Core Team Meetings | July 2022 – July 2023 | Updates from project teams to the core team; frequency determined by core team; facilitated by Core team lead |
| Quarterly updates | Jun 2022 – Jun 2023 | Core team lead provides written quarterly updates to FCF |
| Regular Project Team Meetings | July 2022 – July 2023 | Project teams meet to Implement community solutions; facilitated by project team lead |
| Technical Assistance & Support | Aug 2022 – Aug 2023 | FCF provides Technical Assistance when needed |
| Final Report | Sept 2023 | Core Team leader submits final written report to FCF |
| Celebration | Sept 2023 | Core team celebrates its success |

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|  | **Yearly** | **Timing** | **Details** |
| **Ongoing Support** | Core team Lunch and Learn | July | Virtual opportunities for current or past RCCIP communities to update on projects and questions |

If you are having difficulties viewing this document, please contact First Children’s Finance:

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